

June 29, 2007

Dear Students:

Welcome to the junior class. Please read this letter and the enclosures included as it contains instructions that must be followed by incoming students who will begin nursing courses in fall 2007.

1. **TRANSFER CREDIT AND PREREQUISITES:** All students are required to have completed courses prerequisite to the nursing major prior to beginning the nursing courses when classes begin on August 27. Some variation in this policy may be acceptable only for licensed RN students. Prerequisite courses are:
 - Two (2) composition courses
 - Statistics
 - Introductory biology (waived if both courses in human anatomy and physiology are transferred from another institution)
 - Two (2) courses in human anatomy and physiology
 - Microbiology
 - Two (2) courses in general chemistry (encompassing principles of inorganic, organic and biochemistry)
 - Introductory psychology
 - Developmental psychology

Students who wish to transfer credit from outside institutions must provide documentation of successful course completion of prerequisite courses in the form of a transcript, grade report, or letter from the faculty of record at the college or university attended by Wednesday, August 22, 2007. Eligibility for registration in nursing courses is dependent upon the documented completion of all prerequisite courses. An official transcript must be sent to Student Services of the Decker School in order to transfer course credits. Should you have any questions regarding your transfer credit status, please contact Judy Monroe, Academic Advisor, at 607-777-6586. Documentation of courses may be mailed to:

Judy Monroe, Academic Advisor
DSON Student Services
Binghamton University
PO BOX 6000
Binghamton, NY 13902-6000

2. **ATI:** The Decker School of Nursing has selected ATI (Assessment Technologies Institute) to provide preparatory resources for licensure. The mandatory ATI fee is approximately \$350 at the beginning of the semester. You must purchase the ATI package available only through the BU bookstore. ATI is a required course resource that all students, with the exception of RNs, must purchase to successfully complete the nursing program.

3. **UNIFORMS:** Students who will enroll in Nursing 321 and/or subsequent clinical courses are required to purchase a student nurse uniform per the enclosed Uniform policy.

The following details are pertinent to your uniform purchase:

- The purchase of a *White Swan* brand hunter green unisex scrub top (Item # WS14000-unisex; or #WS 14100-women's) is required in addition to the purchase of generic white uniform pants, white lab coat, and white shoes that are also part of the nursing uniform. The required *White Swan* scrub top is available for purchase from a multitude of vendors.
- Also part of the required uniform, students must display their student ID card in a plastic holder and attach to the uniform with a pocket clip or on a break-away lanyard worn around the neck. Materials to properly display your ID card are available for purchase at the University Bookstore.
- The purchase of two uniforms is recommended so that one can be worn while the other is laundered.
- Since uniform companies add and discontinue styles on a regular basis, students should follow the guidelines in the Uniform Policy when purchasing uniforms.
- The law prohibits public universities from recommending one vendor as superior to another. Uniforms therefore may be purchased from a company or store of the student's choice.
- Note: Licensed Registered Nurse (RN) students should consult with course faculty about uniform requirements.

4. **HEALTH BAG AND EQUIPMENT FEE:** All students are required to pay a \$15 student health bag and equipment fee in each of the junior and senior years.

- Please make check or money order payable to: AWARD 42061
- Submit payment to Almina Truesdale, Secretary to the Associate Dean for Undergraduate Programs, in AB 110C
- Payment is due by Friday, August 31, 2007
- Money orders are the preferred method of payment

5. **FALL SCHEDULE:** For your information, the complete Schedule of Classes for fall 2007 is available online by visiting the BUSI (Binghamton University Student Information) web site at: <http://busi.binghamton.edu>. Once there, click the tab at the top of the page labeled, "Schedule of Classes." You may view a copy of nursing only course offerings by visiting the Decker School web site at: http://dson.binghamton.edu/cs/current_info_FALL_07.htm.

6. **TEXTBOOKS:** Required textbooks may be purchased from any store. The Binghamton University Bookstore sells required textbooks and course packs. Students may access textbook and course pack pricing by visiting the University Bookstore online at: <http://www.campusstores.com/inghamton/index.asp>.

- Note: Textbook information may not be readily available on the bookstore's web site until the start of classes on August 27.

7. **MEDICAL EQUIPMENT:** All students are required to buy the basic medical equipment listed below and a pharmacology pack for clinical practice experiences. Students may purchase basic medical equipment from any medical supply company or store of choice given one of each item

as listed below is obtained. The pharmacology pack, however, is available only through Grace Training Supply (GTS).

The GTS order form for either a complete kit or a pharmacology pack is enclosed. The form is also available online at: http://dson.binghamton.edu/cs/current_info_FALL_07.htm. Note: A late fee is assessed by GTS if orders are placed after July 31, 2007.

- Nylon, adult aneroid blood pressure cuff (any color);
 - Stethoscope with a diaphragm and bell (e.g., Littman Classic II or equivalent—any color);
 - 5 ½ inch bandage scissors;
 - Penlight (do not buy a *disposable* model);
 - 5 ½ inch hemostat
 - Pharmacology pack (available only through Grace Training Supply (GTS))
8. **LISTSERV SUBSCRIPTION:** All students are required to subscribe to the Decker School of Nursing Undergraduate Listserv, “DSON-UG,” per instructions on the enclosed flyer. Note that listservs are the official mass communication method for the School and University.
9. **HEALTH REQUIREMENTS:**
- Traditional junior students must submit all health documentation no later than July 30, 2007.
 - Licensed RN students must submit all health documentation no later than August 3, 2007.
10. **TRANSPORTATION:** Nursing students are required to travel to clinical sites. Travel may be up to a 100 mile radius or more of the Binghamton area. Transportation is not provided by the school.

If you have any questions please call Jennie Orton, Assistant to the Associate Dean for Undergraduate Programs, at 607-777-4614. I look forward to working with you in the nursing program.

Sincerely,

Mary Anne Blum Condon, PhD, RN
Associate Dean for Undergraduate Programs
Enclosures