

April 1, 2008

Dear Baccalaureate Accelerated Track (BAT) Student:

The purpose of this letter is to inform you about the upcoming orientation, including registration details.

1. BAT Orientation – Thursday, May 22nd

Enclosed in this packet is your invitation to orientation. You must RSVP. Registration for both summer and fall will take place at orientation. We strongly encourage you to attend.

2. Summer Course Payment and Registration Details:

Complete summer session registration and payment information is available on-line at <http://summer.binghamton.edu>. Information regarding proof of New York State residency (for tuition purposes) can be found at <http://www.binghamton.edu/studentaccounts/residenc.htm>.

Different from fall or spring semesters, payment for summer session credits is required *prior* to course registration. Unless payment is received by Student Accounts in advance of orientation day, you will not be able to register, acquire an ID card, or get your summer parking permit at orientation. Please note that you must present your current car registration to Parking Services personnel to obtain a summer parking permit.

When you pay in advance you may register for Terms I, II, and III summer session courses at orientation. Or, if necessary, you may split the payment and register for Terms I and III at orientation and register for Term II at a later date. Please see the enclosed curriculum plan for summer term and future semester course details. **Note:** You are charged the \$35 nursing liability fee only once for the entire summer, regardless of whether you split your payment or not.

For Term I and III courses, tuition must be paid by May 8th or a late fee of \$30 will be charged by student accounts. For Term II courses, tuition must be paid by June 17th or a late fee will be charged.

3. Fall Course Payment and Registration Details:

Students will also register for fall courses at orientation on May 22nd. Student Accounts will bill you sometime after registration for fall courses. Information regarding proof of New York State residency (for tuition purposes) can be found at <http://www.binghamton.edu/studentaccounts/residenc.htm>.

If you do not attend the orientation on May 22nd, you will not be able to register for fall courses until August 22nd.

4. Potential Blocks on Registration:

a. Student access to register at Orientation on 5/22 is blocked if University Health Services fails to receive MMR and meningitis documentation by May 9.

MMR and Meningitis documentation is:

- (1) Proof of immunity to measles, mumps and rubella;
- (2) Sign off on having received information on meningitis and indication of whether or not meningitis vaccine has been received.

***Note:** the MMR and Meningitis information is part of the Decker health form requirements that you will be receiving in a separate mailing. If you provide University Health Services with a correct copy of your completed Decker health form by May 9, you will be in compliance with University Health Services' requirements.

For more information visit University Health Services at <http://health.binghamton.edu/newstudents.htm> or call (607) 777-2221. We strongly encourage you to contact University Health Services in advance of orientation to verify that they have received your required health information.

b. Owing a University fine: former Binghamton University students who owe a payment to the university, such as a library or parking fine, will be blocked from registration.

5. Submitting a Petition to Transfer a Research Course or Nursing Elective:

Since tuition payment is due in advance of summer course registration, please carefully review the following so that you do not unnecessarily register for or pay for courses previously completed that may be transferred by approval of a petition to fulfill nursing degree requirements.

If you choose to petition to transfer a course, as described below, petitions must be received no later than April 24th. A "General Academic Petition for Exceptions to Academic Policies" is enclosed for your convenience.

Please mail petitions and required supporting documentation to the address on this letterhead—ATTN: Judy Monroe. Petitioners will be notified of the Educational Policies Committee (EPC) decision by Lisa Reese, EPC chair, during the week of April 28th. Students submitting petitions after April 24th will be notified of decisions during the week of May 19th.

Please refer to the summer school policies regarding refunds and late fees, should you decide to register for a course and withdraw later (if your petition is approved), or should you decide to wait for a decision and register for a course after the payment deadline (<http://summer.binghamton.edu>).

- **Transfer of a Research Course:**

Nursing 360, "Socialization into the Professional Role III," is a nursing research course. This is a Summer Session, Term II course. If you have taken a research methods course at another institution, you may submit the enclosed petition form (see details above) for consideration by the EPC for the transfer of the course. You must submit supporting documentation, such as the course syllabus. A brief course description is not adequate.

- **Note:** Binghamton University courses PSYC 344 and BIO 327 do not require a petition since they automatically fulfill the Nursing 360 requirement.

- **Transfer of a Nursing Elective:**

All students must complete a two-credit nursing elective to meet degree requirements (see enclosed curriculum plan). Many incoming BAT students, however, have already completed a nutrition course. Quite often, nutrition electives completed at other schools within the past 10 years will fulfill the Decker School requirement. Please note the following:

1. The Decker School does not require a petition for nutrition courses that we have transferred in the past. To confirm if a nutrition course has already been transferred to fulfill your nursing elective, please e-mail Judy Monroe, Academic Advisor, at jmonroe@binghamton.edu.
2. Petitions (enclosed form) must be submitted to request transfer a nutrition course that Decker has not transferred in the past. You must also submit supporting documentation, such as the course syllabus. A brief course description is not adequate.
3. Students who have completed HPE 332, "Nutrition," at Binghamton University will receive credit for the nursing elective and do not need to petition.
4. Consideration of courses other than nutrition to fulfill the nursing elective require a petition (enclosed) and supporting documentation (such as a syllabus).

If you have any questions regarding this letter, please contact Decker Student Services at 607-777-4954.

Sincerely,

Judy Monroe, Academic Advisor